

POLICY FOR ADMINISTERING MEDICATIONS BY SCHOOL PERSONNEL

1. The administration of medication to pupils shall be done only in exceptional circumstances wherein the child's health may be jeopardized without it.
2. The 4K-12 Principal and District Offices will monitor all medications, prescription and non-prescription, which will include administering and storage of such medicines. A student medication list will be maintained in both school offices. Any student observed by school personnel self-administering unauthorized medications shall be reported to their parents.
3. The parent(s)/legal guardian must have a completed Granton Area Schools Medication Authorization form, on file, in either the 4K-12 Principal or District Office prior to administering medication of any type to any student. The parent(s) completed form shall release school personnel from liability should reactions result from the medication given as prescribed.
4. A school medication administration form, from the student's physician, will also be on file in the 4K-12 Principal or District Office. All medication will be in the original container with the name of medication, student name, physician name, and dosage to be given.
5. Under no circumstances should school personnel provide aspirin or any other patent medicine or nostrum to students.

Adopted: November 11, 1980
Revised: January 14, 1992, November 11, 2013, March 9, 2020, February 8, 2021

Legal Administrative Code:
References: Wisconsin Statutes: